

## Application for Master's Program

Personal Photo

### 1. Instructions:

- Information should be written accurately and in a clear font.
- The student has the right to apply independently for more than one program.
- The application should be submitted to the Faculty of Graduate Studies.

### 2. Personal Information:

Full Name in Arabic:

First Name: ..... Father: ..... Grandfather: ..... Surname: .....

Full name in English according to passport:

Gender:  Male  Female

Date of Birth: .....

Nationality: .....

Place of Birth in Arabic: .....

Place of Birth in English: .....

National ID Number (For Jordanians):

Passport Number (Non-Jordanians)

Address .....

Street .....

(Please be accurate for correspondence): City ..... Governorate .....

Postal Code ..... P.O. Box ..... Phone Number .....

Fax number ..... Email .....

### 3. Program to be enrolled:

Name of Master's Program	Type (Comprehensive / Dissertation)	Semester of Enrollment	Academic Year

Have you applied for other programs at the university?  Yes  No

4. **A. Academic Qualifications:**

Degree	School/University/College/Institute	Specialization	GPA	Evaluation	Graduation Year	Type of Study Traditional/Affiliate
High School						
Bachelor						
Other						

**B. Candidate's Practical Experience**

1. ....
2. ....

5. **Documents required when submitting the application:**

The following non-returnable documents should be attached with the application:

1. A duly certified and stamped copy of the high school certificate.
2. A duly certified and stamped copy of the first university degree (certified bachelor's degree).
3. A duly certified and stamped copy of the higher diploma degree (if any).
4. A duly certified transcript of academic years in the bachelor's and higher diploma degrees.
5. Original birth certificate.
6. Three personal photos.
7. A duly certified copy of the Jordanian national.
8. A copy of the military service book for male students born in 1989 and after (For Jordanians).
9. A letter of approval with no objections to study for students who work in official or governmental institutions, the armed forces and any other bodies that require the student to obtain prior approval to study.
10. Obtaining the equivalency of the first university degree (Bachelor Degree) accredited by the Ministry of Higher Education and Scientific Research for graduates of non-Jordanian universities.
11. Valid TOEFL or IELTS Test. (According to the instructions of the Ministry of Higher Education and Scientific Research).
12. Students who wish to enroll in the Master's program through the Cultural Attachés must present proof of their scholarship or a no-objection letter.
13. A copy of the biometric page of the passport.

6. **Acknowledgment from the candidate:**



جامعة عمان الأهلية  
Al-Ahliyya Amman University

Faculty of Graduate Studies

1. I declare that all the information provided in this application is correct, and if it turns out otherwise, I bear all legal and financial consequences resulting from this, including the cancellation of my acceptance, and the loss of my right to claim the fees I paid.
2. I acknowledge that I have never:
  - Enrolled in the above-mentioned program at the university.
  - Been dismissed from this program for any reason.
3. I acknowledge that I am not enrolled in any other program at Al-Ahliyya Amman University at this time.
4. I pledge to attend if requested through the available means - any exam or any matter related to my admission on time. If I do not attend, I lose my right to be accepted in the program I want to enroll in.

Name

Signature

Date

.....

.....

.....

**For Official Use Only**

Committees' recommendation & the decision of the Council of Graduate Studies		Name and signature	
<b>Recommendation of the Graduate Studies Committee in the Department of Specialization:</b> <input type="checkbox"/> Accepted <input type="checkbox"/> Not Accepted <b>Remedial courses to be studied from the bachelor's courses (if any):</b>			
<b>No.</b>	<b>Course Name</b>		<b>Course Number</b>
1			
2			



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Ref.: 24/33/2023-2024  
Date: 24/07/2024



3		
<b>Recommendation of the Graduate Studies Committee in the Faculty of Specialization:</b> <input type="checkbox"/> Accepted <input type="checkbox"/> Not Accepted		
<b>Decision of the Council of the Faculty of Graduate Studies:</b> <input type="checkbox"/> Accepted <input type="checkbox"/> Waiting List <input type="checkbox"/> Not Accepted		
<b><u>For Admission and Registration Department use only</u></b>		
<b>Registrar General Name:</b> <b>Signature:</b>		
<b><u>For Office of Residence and Visas/ Deanship of Student Affairs use only</u></b>		
<b>Employee Name and Signature:</b> <b>Recommendation:</b>		

<b>An undertaking from the student <u>after the announcement of his/her admission to a Master's Program</u> (only if the bachelor's major is not equivalent, or if the student's grade in the bachelor's degree was "Accepted")</b>	
1. I reviewed the remedial courses listed above that I am required to study at the bachelor's level, and their total is (...) subjects. 2. I know that I have to study all these subjects before the end of my first year of university. 3. I pledge to enrol in (3) courses from the master's program determined by the relevant department in which I was accepted during the first year of my enrollment at the university (for students who have been accepted and their grade in the bachelor's degree is "Accepted").	
<b>Signature:</b>	<b>Date:</b>